

SUPERVISING TEACHER REPORT

Pre-Service Teacher		Dates of Placement	
School/Setting		Dates of Absence	
Supervising Teacher		No. of Days in School	
Student ID		Subject Code	EDU5005

Please tick the areas covered by the student on placement. While not all are essential, students are expected to have a wide range of experiences.

Area for evaluation	Completed (Y)	Comments
1. Quality of Planning (from observed lessons/sessions and lesson/session plans)		
Planning group or individual		
Lessons/sessions		
Teaching group or individual		
Lessons/sessions		
Evaluating group or individual lessons/sessions		
Input to individual program		
Positive rapport with individuals		
Input to behavioural program		
Understanding of age appropriateness		
Relating individual program to long term goals		

2. Teamwork (via discussion with supervisor and student)		
Demonstrated initiative		
Good teamwork		
Accepted by staff		
Willing to take responsibility		
Understand collaborative processes		
Rapport with key people/outside agencies		
3. Understanding of issues (via discussion with student and supervisor)		
Discussed policies		
Participated in planning meetings		
Understands role of staff		
Understands goals of curriculum/program		
Can identify key issues		

Please make an overall assessment and sign.

I am satisfied that _____ has completed the placement requirements to a competent level.

Signature of Supervising Teacher _____ Date _____

Signature of student _____ Date _____

Supervising Teachers will discuss their comments with the student.

Please provide A COPY OF THIS COMPLETED REPORT to the student, then
SCAN AND RETURN a copy by email to education.placements@latrobe.edu.au or post the original to:
 Placement Operations (Education), Office of the Provost, La Trobe University, Victoria, 3086.

We cannot accept reports submitted by our students.