



The Office of the Provost  
Partnership Operations - Placement Operations (Education)

**Mailing address**  
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**CAMPUSES**  
Melbourne (Bundoora)  
Albury-Wodonga  
Bendigo  
Mildura  
Shepparton

Date:

Student Name:

Student Course:

Placement Dates:

Dear Parent(s)/Guardian(s),

I am a Bachelor of Early Childhood Education student at La Trobe University, undertaking a placement at this early childhood centre as part of my course requirement.

During this placement I may be observing your child amongst other children and documenting how children are learning, communicating and socialising. My observations will be included in assignments for my course however no children names or photos will be included.

Yours sincerely,

*La Trobe University Student*

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I \_\_\_\_\_ [parent/guardian name] have read the above information and agree

to the student observing my child \_\_\_\_\_ [insert child name].

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*